

Tuesday, July 21, 2020

MINUTES OF THE MEETING OF THE CONTRACTS COMMITTEE OF THE BRIDGEPORT BOARD OF EDUCATION, held July 21, 2020, by video and audio conference, Bridgeport, Connecticut.

The meeting was called to order at 6:05 p.m. Present were members Chair John Weldon, Joseph Sokolovic, and Joseph Lombard. Board member Sybil Allen was present.

Mr. Lombard moved approval of the minutes of the June 12, 2020, meeting. The motion was seconded by Mr. Sokolovic and unanimously approved.

The next agenda item was on entering into a restricted donation agreement with the School Volunteer Association of Bridgeport. Mr. Weldon said the question was whether the district should bear the cost of the salary of the coordinator. He said the School Volunteer Association( SVA) approached the superintendent and said if the district funded the clerical staff member they would fund the salary of the administrator. He said Ed Davies, the president of the SVA, signed and executed a proposed agreement with the board. He said there would be monthly funding of \$9,078 to the district as a pass-through to the administrator. It would be a one-year agreement.

Superintendent Michael J. Testani joined the meeting.

Mr. Weldon said the last year the district last fully funded both positions was in 2018-19; it was removed from the 2019-20 budget and both positions were funded by the SVA.

Supt. Testani said he had conversations with Ed Davies of the SVA and the SVA agreed to raise funds to pay Ms. Gribbon's positions. He said he was not sure if the clerical position would work only with the SVA or have some additional responsibilities.

In response to a question, Supt. Testani said the clerical position would be supervised by district personnel, regardless of who is paying for it. He said it was currently planned to have the office on Tessiny Avenue, but if not an alternative location would be provided. He added there may be limited interaction between volunteers and students due to the virus situation, but the agreement would allow the maintenance of the status quo.

Mr. Lombard moved *"to refer to the full board with a recommendation to enter into a restricted donation agreement with the School Volunteer Association of Bridgeport, Incorporated."* The motion was seconded by Mr. Sokolovic and unanimously approved.

The next agenda item was on awarding a contract to point of sale inventory and production software for the district's food and nutrition center. Mr. Weldon said John Gerrity, director of food and nutrition, forwarded scoring sheets to the committee.

Mr. Gerrity said there were three bids submitted. Titan Software was selected based on the weighted score and the cost compared to competitors is considerably less. He noted the pricing was based by modules, with the district able to choose not to purchase specific modules.

In response to a question, Mr. Gerrity said the two competitors to Titan have a flat licensing fee that includes all modules that Titan separates out. He said the total cost in 2020-21 would be \$29,200, which includes a one-time fee of \$11,000.

Mr. Sokolovic moved *“to refer to the full board with a recommendation to award a contract to provide point of sale, inventory, and production software for Bridgeport Public Schools’ Food and Nutrition Center to Titan Schools Solutions.”* The motion was seconded by Mr. Lombard and unanimously approved.

Mr. Sokolovic moved to adjourn the meeting. The motion was seconded by Mr. Lombard and unanimously approved.

The meeting was adjourned at 6:28 p.m.

Respectfully submitted,

John McLeod

*Approved by the committee on August 12, 2020*